



## CUSP Volunteer Executive Committee Roles & Responsibilities

**Volunteer Category:** CUSP Volunteer Executive Committee

**Areas of Investment:** The Executive Committee helps to set the annual calendar of fundraising & outreach events and goals for CUSP. Commitment to advancing CUSP's mission by developing a strong organization through special events, donor cultivation, oversight, leadership and community involvement. Members work closely with CUSP staff.

**Commitment Expectation:** Help identify funding needs, challenges and funding opportunities. Engage in one special event or campaign each year and Chair/Co-Chair or participate in a CUSP Events Committee.

Available for monthly committee meetings as well as sub-committee and/or event committee meetings. Monthly time commitment can range from several hours a month to several hours a week.

### Qualifications:

- Sincere desire to help advance the mission and capacity of CUSP
- Ability to work closely with a variety of community members
- Strong listening, problem solving, and organizational skills
- Good community connections and willingness to reach out and engage
- Ability to attend fundraising events, and to Chair an event committee
- Practical problem-solving skills and ability to suggest options and alternatives; and

### Responsibilities:

- Regularly attends committee meetings and important related meetings
- Helps develop a Strategic Plan for fundraising and community outreach
- Brings effective skill sets and varied talents to be used in a range of tasks
- Stays informed about committee matters & participates in planning and evaluation efforts
- Gets to know CUSP staff, board, and other committee members
- Foster collegial working relationships & contribute to group consensus
- To be a CUSP ambassador to the community

*Mission: To protect the water quality and ecological health of the Upper South Platte Watershed, through cooperative efforts of watershed stakeholders, with emphasis placed on community values and economic sustainability.*